

CONTRA COSTA COLLEGE
College Council Meeting Minutes

Date: Thursday, February 13 2020

Time: 2:00–4:00 p.m.

Location: Fireside Hall

Present: Brandy Gibson, Mayra Padilla, Michael Simpson, Mariles Magalong, Stephanie Austin, Mark Wong (Sub for Katie), Alfredo Angulo, William Tandongfor, Vanna Gonzales, Nikki Ferguson, Dr. Damon A. Bell, Joy Brucelas (note taker)

Absent: James Eyestone, Alfredo Angulo

Voting members (one vote per constituency group)

TOPIC	OUTCOMES	ACTION ITEMS
Meeting Norms	1: Commit to send relevant documents for review prior to meeting 2: Allow people to finish before talking 3: Responses should be focused on student success (Student-Centered) 4: Honor the tenants of participatory governance (Ensure we hear the voice of all constituency groups. 5: Make sure you stick to time given.	
Review of agenda	Motion to Approve (Michael), Seconded (Mariles)	
Review of minutes: 12/12/19	Motion to Approve (Mariles) , Seconded (Alfredo); Motion passed w/ 1 abstention (Wong)	
College Handbook and College Committee Updates: Revised Governance & Decision Making Process Flow Chart, Student Success Committee charge, Budget Committee charge, additional deletions from Operations	<u>Decision Making Process Flow Chart:</u> Tabled from the December meeting for Constituency groups to review. Waiting for feedback to come back to College Council for March meeting. <u>Budget Committee charge:</u> Reviewed the charge of the committee. Current process is that the grant application goes to the President, then to Vice Chancellor of Finance. Motion to approve with amendments (Wong), Seconded (Michael) <u>Student Success Committee charge:</u> The charge of the committee was brought back to College Council after the December meeting. Motion to approve (Alfredo), seconded (Wong), Motion approved. <u>Deletions from Operations:</u> --Once the replacement documents are brought back for approval by College Council	Grant Application: Park this topic for future conversation and create a process, as well as, to the President/Deans Meeting. (This topic is outside of the Budget Committee charge and table for future meeting). Amendments: Strike the word “proposals” on Purpose #3 of Budget Committee charge. Mayra recommends to schedule a study session to review the processes of College Council, Planning

	<ul style="list-style-type: none"> • Governance & Decision Making (A1004-A1005) with Narrative • Proposal Format (A1006.0) – Motion to approve (Young), Seconded (Alfredo), w/ 1 abstention; Caucus called. <p>Faculty requested to have information sent out earlier. Maybe an email can be sent out the day of President’s Cabinet with a list of topics (or drafts) that are upcoming for College Council and send out a Draft agenda before President’s Cabinet, before last Friday (2/28) of month. (Emergency Procedure)</p> <p>Motion that people responsible for operational changes, send them for Draft Review</p> <p>Tish moved that draft procedure handbook changes be sent to CC members and President’s Senior Executive Assistant by February 28th for review/edits. Edits and comments will be sent to the constituency leader prior to the March 6th President Cabinet meeting for their review and recommendations to CC for March 12th meeting review and approval.</p> <p>Motion to Approve (Tish), Seconded (Nikki), Motion approved.</p>	<p>Committee, Student Success, and Operations Committee; or Bring this to President’s Cabinet to approve with a process that can be brought back to College Council to approve (by March 12).</p>
<p>Strategic Planning Recommendation</p>	<p>PowerPoint Presentation by Mayra. 1st Read in March and Approval in April Clarification of our current Integrated Planning Model</p> <ul style="list-style-type: none"> • Asking for blessing from College Council to create a model to use this new integrated plan. • Are we OK to do a high overview of labor market versus individual programs? No benchmarks would be used from this data <p>Motion to extend meeting for 10-minutes. 3 Big areas for continuous improvement needs: Academic Quality, Implementing Equity Goals, and How we do Budget Allocation process and how it’s related to program evaluations. Group came to consensus and recommend we focus on Commitment to Equitable Access and Success as Demonstrated in the Adoption of</p>	

	Equity Goals and Alignment of AB705 and Guided Pathways. A subcommittee will look at creating objectives that are measurable that would come back to College Council for approval. How would we align the goals of QFE with other initiatives (Student Success, Vision for Success, SEAP, First Year Experience)	
Budget Committee Report	Table	
Operations Committee Report	Table	
Planning Committee Report	Table	
Collegiality in Action: Effective Participation Fundamentals	March 2020, Statewide Academic Senate talking about participatory governance / Technical Assistance Training	
Accreditation Update	Table	
Construction Update	Table	
eLumen Update	Table	
Strategic Plan	Table	
Guided Pathways	Table	
Reports from Constituency Groups	Table	
Announcements	None	
Next Meeting	March 12, 2020, 2:00-4:00 p.m.	
Adjournment	Meeting adjourned at 4:18 p.m.	